

Aspin Park Early Years Group

Admissions policy

Statement of intent

It is our intention to make our setting accessible to children and families from all sections of the local community.

Aim

We aim to ensure that all sections of our community have access to the setting through open, fair and clearly communicated procedures.

Methods

In order to achieve this aim, we operate the following admissions policy.

- We ensure that the existence of our setting is widely advertised in places accessible to all sections of the community.
- We ensure that information about our setting is accessible, in written and spoken form and, where appropriate, in more than one language. Where necessary, we will try to provide information in Braille, or through an interpreter.
- We arrange our waiting list in birth order. In addition our policy may take into account other factors, such as the child or family's need for a place or siblings already attending the setting.
- We keep a place vacant, if financially viable, to accommodate emergency admission.
- We describe our setting and its practices in terms that make it clear that it welcomes both fathers and mothers, other relations and other carers, including childminders.
- We describe our setting and its practices in terms of how it treats each child and their family, having regard to their needs arising from their gender, special educational needs, disabilities, social background, religion, and ethnicity or from English being a newly acquired additional language.
- We describe our setting and its practices in terms of how it enables children and/or parents with disabilities to take part in the life of the setting.
- We monitor the gender and ethnic background of children joining the setting to ensure that our intake is representative of social diversity.
- We make our Valuing Diversity and Promoting Equality policy widely known.
- We are flexible about attendance patterns to accommodate the needs of individual children, providing these do not disrupt the pattern of continuity in the setting that provides stability for all the children.

Reviewed and updated

Date.....name.....

Date.....name.....

Date.....name.....

